

**North Carolina Student Development Administrators Association  
Business Meeting Minutes  
October 13, 2014**

- **Welcome**

Meeting called to order by President Alison Wiers. She welcomed members to the meeting.

- **Two Year First Year Association**

Dr. Brad Bostian, Director, First Year Experience from Central Piedmont Community College shared with the membership that a new association “TYFY” is going to be established. A new association is being created for several reasons including the fact that two-year and four-year experiences are different and two-year institutions have different resources and different expertise.

The organization will have monthly meetings, a website, a monthly blog, and other resources. There was an email announcing the upcoming conference, September 24 through 26 in Norfolk, VA. Institutional membership will cost \$300 and \$30 for an additional person.

- **Best Practices for Default Rate**

Ms. Regina Huggins, Dean of Financial Aid and Veterans Affairs from Wake Tech presented an update on default rates.

- Default rate is now based on three years instead of two years.
- Wake Tech practices that help keep the default rate from increasing:
  - Students complete a Financial Literacy Program. They used a CFI financial literacy program in the past. They are now using the Financial Aid Awareness program by the Department of Education.
  - Throughout the academic year, the financial aid office offers various workshops discussing the repayment and informing students about their responsibilities.
  - This year their loan is \$51 million.
  - Their default rate did not increase from last year.
  - Literacy counseling happens before the loan is dispersed and throughout the students’ enrollment at the college.
  - Graduating students are also informed of their repayment options.

- **Updates from the System Office – Dr. Lisa Chapman, Senior Vice President/Chief Academic Officer**

- Answers to questions from the membership.

**Question 1):** *Enrolling High School grads who are not 18.*

*Situation: Student graduates at the end of the fall semester (for a number of reasons, does not choose to enroll as CCP student but instead wants to graduate from HS and enroll as FT*

college student). *The problem: the student is 17; HS fall semester ends Jan 20; WCC spring semester begins Jan 7 – student technically not eligible to enroll because not an HS grad yet and not 18. We have been allowing students to enroll and prorate FTE. However, I would like to see this be addressed at the system level, and a policy established. I'm sure Wilkes is not the only college dealing with this situation.*

**Answer:** Dr. Chapman sent questions to Shante Martin. Shante's response is that the student in the scenario is not eligible. To do something different there needs to be a policy change. Dr. Chapman asked if it happens often enough that we should have a policy change. The answer from members was yes; it happens frequently, and a policy change is needed.

**Question 2):** *Federal Law HR3230 Section 7 – The law provides for all Veterans who have served at least 90 days active duty and who enroll within 90 days of their discharge to be charged the in-state rate regardless of their residency status. Implementation deadline is July 2015. How will this be operationalized?*

**Answer:** Dr. Chapman said that Shante Martin had no information on how to operationalize the law. Dr. Chapman will look at it and asked Dr. Kim Sepich, new Assistant Vice President of Student Services at the System Office, to look at operationalizing this law. Dr. Chapman introduced Dr. Sepich; she will start her position at the System Office on November 1, 2014. She will also work with developmental.

- Dr. Chapman also thanked Wanda White, Karen Yerby, and Wesley Beddard for their help during the transition.
- NCDAP Update
  - The temporary scores for English and Reading are going to the Board. The College Board will conduct a validity study this upcoming summer. Depending on the validity study, scores may need to be tweaked.
  - March 15, 2015 – Placement for DRE must be implemented. So far, the test is taking an average of 3.5 hours (1½ hours for math, 1½ hours for English, and 35 minutes for the essay). Only 25 testers out of 42,000 testers took six hours to complete a placement test.
  - The essay placement test will be a bit more challenging.
    - Paper version will take two weeks to score.
    - Students could write an essay by hand and type it into the computer afterwards.
    - Students could also write an essay by hand, and a scribe could type into the computer. However, scribes would need to make sure that they type only what the students wrote.
  - The College Board is not doing away with the essay. It is colleges and universities that are not requiring it anymore.
  - Will work on the technology being available so that import of test scores does not become a manual process.

- Workshops – Ms. Wanda White, Director of Financial Aid and Student Success reminded the group about an email she sent announcing a conference that will address “sexual assault and dating violence.” The conference will be held at Meredith College December 16 & 17.
- Student Activities – Ms. Karen Yerby, Associate Director, Student Placement and Assessment reminded the group that Student Activities is a huge part of student success. She pointed out that every single student that served on the panel at the conference mentioned the important role that student activities had on their personal success.
- Public School Calendars – Mr. Wesley Beddard, Associate Vice President, Student Learning and Success said that there is a discussion to allow public schools to start their calendar earlier so both Systems’ calendars could be aligned. He does not know what the result of the discussion will be.
- Association Updates – Dr. Alison Wiers, President
  - Treasurer’s Report – New Institutional membership dues for up to ten people is \$100. Currently, the association has \$3,888
  - New Treasurer – Ms. Ginny McClendon retired. The new treasurer is
    - Dr. Andy Gardner, Vice President, Student Services, Cleveland Community College.
  - Minutes – Minutes from the summer meeting were properly moved and seconded.
  - Need regional representatives:
    - a. Northeast
    - b. Southeast: Mr. Barry Priest will consider being the regional representative.
- Regional Announcement/Updates
  - Mr. John Saparilas mentioned the Central Region meeting is coming up.
  - Dr. Laura Leatherwood sent word that the Western Region will be getting together soon.
  - There will be a Sunday NC gathering at the upcoming SACSCOC conference in December.
  - It was agreed to have a joint Spring Conference with the Instructional Administrators it will probably be a 1 ½ day conference.
  - Dr. James “JW” Kelley announced that officers for the association are currently in place. He encouraged others to think about becoming an officer.
- The President adjourned the meeting at approximately 7 p.m.
- Minutes prepared by Dr. Silvia Patricia Rios Husain, Secretary.

## Participants at October 13, 2014, Business Meeting

James "JW" Kelley, Randolph CC  
Kim Faw, Wilkes CC  
Scott Johnson, Wilkes CC  
Dena Holman, Caldwell CC  
Marcia Stoneman, Blue Ridge CC  
Karen Jones, Isothermal CC  
Bill Mauney, Robeson CC  
Audrey Sherrill, Gaston College  
Laura Leatherwood, Haywood CC  
Derek Meredith, College of the Albemarle  
Michael Jordan, Edgecombe CC  
Elizabeth Brehler, Alamance CC  
Barry Priest, Bladen CC  
John M. Berry, Cape Fear CC  
Gene Ritter, Piedmont CC  
Andy Gardner, Cleveland CC  
Silvia Patricia Rios Husain, Gaston College  
Regina Huggins, Wake Tech CC  
John Saporilas, Wake Tech CC  
Martha Dunne, Guilford Technical CC  
Donald R. Spell, Pitt CC  
Wanda White, NCCCS  
Karen Yerby, NCCCS  
Lisa Chapman, NCCCS  
Wendy Vann, Roanoke-ChowanCC  
Jewel B. Cherry, Forsythe Tech CC  
Alison Wiers, Guildford Tech CC