

Business Meeting Minutes for September 26, 2013 Student Development Administrators Association

(Pending approval at the next business meeting.)

- I. Call to order
 - Meeting called to order by Chair Laura Leatherwood at 4:30pm and participants welcomed by Chair.
- II. February 28, 2013 Business Meeting Minutes
 - Paper copies of February 28, 2013, business meeting minutes were distributed to participants. After time to review, motions were properly made to approve the minutes without any changes. With no discussion from the floor, the minutes were unanimously approved.
- III. Chair's Report
 - A. Check your contact info with the system office to ensure that you are receiving notifications and updates.
 - B. Joint Drive In Meeting on October 30, 2013, from 10:00am to 3:00pm at Forsyth Technical Community Colleges. Lunch will be provided (funded by the instructional administrators). The agenda will be system office updates for Chief Student Development Administrators and Chief Instructional Officers. A virtual meeting number/webpage is being attempted for those who cannot attend.
 1. Suggested topics from the floor: regional residency, CFI, default management, CAA revisions, Immigration (Deferred Action), legal updates, Portal (technology updates), gun control, and reverse transfer.
 2. Please send any other topics to the Chair.
 - C. Joint Conference tentatively set for March and may be at Davidson County Community College.
 - D. Election for the vacant positions of Chair-Elect and Secretary were conducted. Alison Wiers (Guilford Technical Community College) volunteered to be on the ballot for Chair-Elect and James "JW" Kelley (Randolph Community College) volunteered to be on the ballot for Secretary. No other candidates were presented from the floor. Motions were properly made to close the nominations and elect both candidates to the corresponding positions. With no discussion from the floor, the motions were unanimously approved.
- IV. Treasurer's Report
 - Ginny McLendon distributed paper copies of the financial report and presented the report. There were no questions from the floor.
- V. Standing Committees' Reports
 - No reports.

VI. Ad Hoc Committees' Reports

- No reports

VII. Unfinished Business

A. Regional Meetings should attempt to meet three times per year. The regional representatives will call the meetings. There are currently two vacancies: Southeast Region and Piedmont Foothills Region. If you would like to volunteer, please contact the Chair.

B. The executive committee will begin meeting to assist in the planning of the Spring Joint Conference.

VIII. New Business

A. Draft SDAA constitution revisions were completed by Rita Jerman's team and distributed to members. Approval of the changes will be on the agenda for the Spring 2014 Business Meeting. Members are to review the changes and be prepared to discuss and vote at that time. If you have questions or concerns, please send those to the Chair.

B. SDAA website is out of date and needs to be updated. The Chair will be in contact with Rita to research possible solutions. A webmaster is needed; if you would like to volunteer, please contact the Chair.

IX. Adjournment

- Motions to adjourn were properly made. With no further discussion, the motion was approved and the business meeting ended at 5:05.

Minutes prepared by James Kelley, Secretary

Participants at September 26, 2013, Business Meeting.

Sign in list (order of signatures)

James Kelley, Randolph Community College

Leslie Rogers, Pitt Community College

Jennifer Nichols (for Silvia Husain), Gaston College

Barry Priest, Bladen Community College

Andy Gardner, Cleveland Community College

Wanda White, NCCCS

Alison Wiers, Guilford Technical Community College

Gene Smith, Wayne Community College

Tony Rook, Edgecombe Community College

Samanthia Phillips, Edgecombe Community College

Quentin Johnson, Guilford Technical Community College

Daniel Alvarado, NCCCS

Genny McLendon, Edgecombe Community College

Gaye McConnell, Rowan-Cabarrus Community College

Scott Johnson, Wilkes Community College

Marcia Stoneman, Blue Ridge Community College

Karen Jones, Isothermal Community College

Donald Spell, Pitt Community College

Karen Yerby, NCCCS

Ron Giddings, Davidson County Community College

Attended and did not sign in

Laura Leatherwood, Haywood Community College